Jefferson Community Pool

Employment/ Volunteer Application

Post Office Box 37 Jefferson, OR 97352

541-327-3581

www.JPNR.org

**Personal Information:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number(s): Home:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Social Security Number: \_\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_

Drivers License Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you able to meet the requirements of the position you are applying for with or without accommodations? \_\_\_\_YES \_\_\_\_NO

Have you ever been convicted of any misdemeanor or felony? \_\_\_ YES \_\_\_ No

If so, list offence, state, county and date:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Military Experience:**

Dates: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Branch: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Type of Discharge: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Positions for Employment:** Place an “X” next to desired position(s)

\_\_\_Lifeguard \_\_\_Swim Lesson Instructor

\_\_\_Substitute Lifeguard \_\_\_ Swim Lesson Manager

\_\_\_Swim Team Coach \_\_\_ OTHER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Certifications and Training:**

|  |  |  |  |
| --- | --- | --- | --- |
| Type of certification/ training | Certifying Body/ Training Institute | Completion Date | Expiration Date |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Educational History**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | School | Location | Dates | Degree(s) |
| High School |  |  |  |  |
| College |  |  |  |  |
| Other |  |  |  |  |
| Other |  |  |  |  |

**Release**

As an applicant for a position (paid and or volunteer) with the Jefferson Park and Recreation District, Jefferson Oregon, I authorize all potential references to provide the Jefferson Park and Recreation District full and complete information regarding me.

Initials\_\_\_\_\_\_\_\_\_\_\_

I acknowledge that the Jefferson Park and recreations District, as part of a background check on me, will make inquiry with the Oregon State Police Criminal History Records and or the FBI Criminal History records.

Initials\_\_\_\_\_\_\_\_\_\_\_

I certify that I can legally work in the United States. \_\_\_\_\_\_\_Yes \_\_\_\_\_No

Initials\_\_\_\_\_\_\_\_\_\_\_

I understand that if detrimental information is received concerning my background and other qualifications after starting my position that I may be terminated. I also understand that my background check will be considered confidential and will not be released to other organizations or to myself.

Initials\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Jefferson Park and Recreation District is an equal opportunity employer and its intent is to comply with related state and federal employment laws. Requests for reasonable accommodations for the employment process are to be made with the Executive Director of the Jefferson Park and Recreations District at 541-327-3581 or PO Box 37 Jefferson, OR 97352.

**Work History:**

List employers from present/ most recent

|  |  |  |
| --- | --- | --- |
| Dates:  From: To: | Employer: | Position Title: |
| Address: | City: | State |
| May we contact this employer?  \_\_Yes \_\_No | Phone Number: | Supervisors Name and Title: |
| Duties: | | |
| Reason for Leaving: | | |
| Dates:  From: To: | Employer: | Position Title: |
| Address: | City: | State |
| May we contact this employer?  \_\_Yes \_\_No | Phone Number: | Supervisors Name and Title: |
| Duties: | | |
| Reason for Leaving: | | |
| Dates:  From: To: | Employer: | Position Title: |
| Address: | City: | State |
| May we contact this employer?  \_\_Yes \_\_No | Phone Number: | Supervisors Name and Title: |
| Duties: | | |
| Reason for Leaving: | | |

**Personal References:**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Phone Number | Number of years known | Occupation |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Additional Information as it pertains to the job: (if more room is needed please use the back of this page) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attach cover letter, resume and copy of certifications to the front of the application and drop off at the Park and Rec Office, mail to PO Box 37 Jefferson, OR 97352 or email to jeffersoncommunitypool@outlook.com